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LET THE NURSING OUTLOOK INDEX HELP YOU

The index to *Nursing Outlook* for the past year has been sent to all schools of nursing throughout the country, for their libraries, and to a small "permanent" mailing list. Any subscriber who requests it may have a copy of the annual index, while they last. There is no charge for the annual index.

The index to a magazine or book is an objective, factual review. It cannot color contents with promotion blurbs. It can tell only what is there and where it is. Therein lies its value.

Indexing is a detailed, trying task. Every time a nursing committee changes its name (which is often!) the harried indexer must change and rearrange a considerable number of cards and references.

The cards and cross references for each of the nursing organizations and their committees represent just one problem the indexer encounters when she brings related subjects together in a logical arrangement for the convenience of *Outlook* readers.

This annual index contains about 2700 items, including the many cross references which make for greater ease in use. The subject headings reflect the new trends in nursing. They stress developments in such varied fields as nursing service in hospitals and public health agencies, community activities, non-nurse activities, education programs including those in practical nursing, occupational health, maternal, child, and school health, and psychiatric and mental health nursing.

There are detailed references to the myriad activities of the divisions, departments, councils, committees, and services of the National League for Nursing. The Book Review section lists all book reviews together under author as well as subject; and the Teaching Aids section, lists a variety of such aids together with information on how they can be obtained.

When the index reaches you, glance through it, making a mental note of the major headings or those which especially interest you, get a general idea of what it contains and how it works. This will give you a quick review of the year in nursing, as revealed in *Nursing Outlook*.

Every article is indexed by author, if the author's name was published, and by subject.

For example, if you are teaching — students in a collegiate program, a hospital school of nursing, a public health agency, or practical nursing students or aids — some article on a teaching aid or audio-visual aid, for instance, may have failed to interest you when it appeared. But since then, you have had an occasion to use audio-visual aids or heard about a new way to use them, and now want to read the article. The chances are you do not remember the author. But look under the heading "Audio-Visual Education" where you will find it or, under "Teaching Aids" where you will find it listed with articles on teaching aids.

The index will guide you also to many articles on specific subjects and will also provide you with leads for reading lists for your own and your students' use. Many articles have been listed together under such main headings as maternal and child health, tuberculosis nursing, and other clinical nursing areas; community activities; foreign countries, nursing in; interpersonal realtions; inservice education.

You may want to find an editorial on psychiatric nursing. As editorials are not signed you cannot find it under the author's name, but the heading "Editorials" will guide you to it. Or you may want several articles on accreditation and cannot begin to recall all their titles and authors. Look under the heading "Accreditation" and be rewarded by finding a list of every article, editorial, or news item on accreditation published in *Outlook* during the year. Other subjects are treated in the same way.

Use the index first and use it with imagination. If your first attempt to find a vaguely remembered title fails — think what other subjects it might be classified under. The chances are the *Outlook* indexer will have anticipated at least one of your guesses and you will find what you are looking for quite easily. If your search proves fruitless, do not give up. Write to *Outlook* for the information. Its staff will be glad to help you but *try the index first*.

If your copies of *Outlook* are not bound, consult the beginning of the index for a list of page numbers by months to help you find the month in which the pages you seek are located.

We hope that the index sent to each school of nursing will be bound with the twelve copies of *Outlook* that make up the volume for the year; in any case the index should be readily available in the library.

For each copy of *Outlook* you have made a cash investment. If it is read at once, the magazine keeps you in touch with current events in nursing. But you are losing money on your investment if you do not also use *Outlook* as a reference later. Many *Outlook* articles are just as useful one or two or three years after they are published as they were on the day when they first saw the light. Unless you can find these articles easily and quickly you are failing to realize the full value of your investment in a subscription. The index is designed to help you get your full money's worth. See that you get it and know how to use it

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THE following abbreviations are used in this index:

(abs.) abstract (ed.) editorial (exc.) excerpt (L) Letters pro & con (rev.) review

OTHER abbreviations used throughout the index are:

AHA	American Hospital Association	NCINS	National Committee for the Improvement of Nursing Services
AJN	American Journal of Nursing	NFIP	National Foundation for Infantile Paralysis, Inc.
AMA	American Medical Association	NLN	National League for Nursing
ANA	American Nurses' Association	NNAS	National Nursing Accrediting Service
ANC	Army Nurse Corps	NTA	National Tuberculosis Association
APHA	American Public Health Association	TNAS	Tuberculosis Nursing Advisory Service
ARC	American Red Cross	UCDS	United Community Defense Services
FCDA	Federal Civil Defense Administration	VA	Veterans Administration
ICN	International Council of Nurses	WHO	World Health Organization
NAPNE	National Association of Practical Nurse Education		
NASOP	Nursing Advisory Service for Orthopedics and Poliomyelitis		

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